

CHAPTER RULES OF THETA EPSILON

ARTICLE 1 - ORGANIZATION

The name of this chapter shall be Theta Epsilon of the Texas State Organization of The Delta Kappa Gamma Society International.

ARTICLE II - OBJECT

The object of Theta Epsilon chapter shall be to carry out the policies and programs of work of the Delta Gamma Society International.

ARTICLE III - MEMBERSHIP

The membership of Theta Epsilon shall be composed of active, reserve, and honorary members who are employed or who reside within the area. Reserve membership may be granted for physical disability or geographical location only. Retirement is not a reason for granting reserve membership.

ARTICLE IV - FINANCES

Section A - Where applicable, the Constitution Article IV and Article X shall govern Theta Epsilon Chapter finances.

Section B - Annual dues shall be required of active and reserve members at all levels of the society, in accordance with current DKG guidelines. Dues shall be established at the September meeting and will include state and international dues as established by these organizations.

Section C

1. A \$5.00 penalty will be levied for dues paid after June 1
2. Monies collected in the Arts & Craft sale held in conjunction with the December meeting shall be disbursed as follows: \$1.00 per member for World Fellowship with the remainder going to Grant-in-Aid and Scholarships.
3. Grant-in-Aid of \$300, for area female graduates who plan to enter an educational area of study, shall be paid to the recipient after Theta Epsilon receives proof of college registration.
4. The Chapter Finance Committee shall submit a proposed budget in October for adoption by a quorum. An annual audit report shall be submitted to the Chapter Executive Board.
5. An initiation fee of \$10.00 shall be required of all members except honorary members.
6. An amendment of annual assessments may be proposed by the Chapter Finance Committee. The proposal may be passed by 2/3 vote.

ARTICLE V - ORGANIZATION

Section A - Chapters

1. Theta Epsilon shall govern the conduct of its business in a manner consistent with the Constitution and with Alpha State, Texas, Bylaws, Official Manual and Chapter Rules.
2. The chapter officers, except the treasurer, shall be elected in accordance with the Constitution, Article VI, Section C-3.
3. The chapter president shall attend the State Executive Board meetings and represent the chapter as a voting member.

Section B - Areas

Theta Epsilon chapter shall participate in the activities of Area 12 as assigned by the State Executive Board.

Section C - Coordinating Councils

1. Theta Epsilon shall be active in the Caprock Coordinating Council.
2. The Coordinating Council shall plan, schedule, and implement activities of mutual concern.

ARTICLE VI - OFFICERS

Section A - Officers

The officers of Theta Epsilon shall be a president, a first vice-president, a second vice-president, a recording secretary and a corresponding secretary. The incoming president shall appoint a parliamentarian and a treasurer with the approval of the executive committee.

Section B - Nominations

1. Nominations for officers and a five-member nominating committee shall be made in even-numbered year.
2. The Chapter Nominating Committee shall submit the name of one nominee for each elective position, with candidate qualifications, prior to the April meeting. Consent of each nominee must be obtained.
3. Elections shall be at the April chapter meeting.
4. Elections shall be conducted in accordance with the Constitution, Alpha State Bylaws, and the Handbook.

Section C - Vacancies

1. When a vacancy occurs in the office of the president, the first vice-president shall become president.
2. When a vacancy occurs in other elective or appointive positions, the chapter president shall name a successor.

ARTICLE VII - CHAPTER MEETING

There shall be six regularly scheduled meetings a year. Meetings shall be on Saturday morning at 10:00 a.m. in the Founders Room at South Plains College unless otherwise designated in the yearbook. A quorum for chapter business shall be one third of the active members.

ARTICLE VIII - CHAPTER EXECUTIVE BOARD

Chapter executive boards shall function in accordance with the Constitution, Article VII, Section C. A minimum of two meetings shall be held by the Chapter Executive Board each year.

ARTICLE IX - COMMITTEE

Section A - Committees of Theta Epsilon chapter shall be:

1. Society Business Constitution
 - Finance
 - Auditor
 - Membership
 - Necrology
 - Historian
 - Ceremonials
 - Music
 - Nominations
2. Program of Work
 - Program
 - Yearbook
 - Personal Growth and Services
 - Professional Affairs
 - Research
3. Educational Services
 - Communications and Publicity
 - Scholarships
 - World Fellowship
 - Achievement Awards
 - Hospitality
 - Legislative
 - Parliamentarian

Section B - Committee Responsibilities

See Constitution, Article VIII, Sec A 1D

ARTICLE X - NEW MEMBERS

Nominations for new members shall be submitted to the Membership Committee by the April chapter meeting. The chapter may vote to include fall membership and if so, then nominations are due by the November chapter meeting. Voting for new members shall be by either the four-fifths of the ballots cast rule or the preferential voting method and shall be at the April or November meeting. Initiation for spring membership will be in September and fall membership will be in December following an orientation (amended 11/06/04).

ARTICLE XI - ADDITIONAL POLICIES

A chapter newsletter shall be sent prior to each meeting. Guidelines for gifts, remembrances, and memorials shall be presented by the Hospitality Committee each September to be updated and/or revised.

ARTICLE XII - AMENDMENTS

These Chapter Rules may be amended by a 2/3 majority of members present at a chapter meeting.